

**BIG SKY COUNTY WATER & SEWER DISTRICT**  
**Regular Meeting Minutes - In Person & Virtual Zoom Meeting - June 21, 2022**

Audio file available at:

[http://www.bigskywatersewer.com/meetings/2022-06-21.Board\\_Meeting\\_Audio.mp3](http://www.bigskywatersewer.com/meetings/2022-06-21.Board_Meeting_Audio.mp3)

Board members present:

Mike Ducuennois, Dick Fast, Al Malinowski, Peter Manka, Bill Shropshire (R), Brian Wheeler & Mike Wilczynski

WSD Staff present:

Peter Bedell, Ron Edwards, Marlene Kennedy, Jake Porter (R), Vince Palafox, Adam Rutz & Terry Smith

(A) Absent (R) Remote participation

Others present in person

Bella Butler, Suzan Scott, Steve Johnson & Tammy Estensen

Others present via Zoom

13073990020,14063992854,14065397311,14065705184,Chad.Wilson,Chris Leonard,Emma L,Emma Marchisin,Jeff Dunn,Jolsen,Kenny Holtz,Kristin Gardner,Mace Mangold,Manmohan Patel,Nick Gaffney,Ryan Graf,Scott Buecker,Shivam Patel

	<u>Time</u>	<u>Duration</u> HH:MM:SS
<b>I. Regular Board Meeting Public Forum</b>	<b>08:02:00 AM</b>	<b>[ 00:27:34 ]</b>
A. Call Regular Meeting to Order	08:02:00 AM	( 00:00:00 )
B. Public Comment on Non-agenda Items	08:02:04 AM	( 00:00:37 )
C. Conflict of Interest Declarations	08:02:41 AM	( 00:00:39 )
<b>II. Election of Officers**</b>	<b>08:03:20 AM</b>	<b>[ 00:27:12 ]</b>
<i>Motion made by Dick Fast seconded by Mike Wilczynski. To nominate Brian Wheeler as President, Peter Manka for Vice President, Dick Fast as Secretary and Al Malinowski for Treasurer. Unanimous approval</i>	08:06:41 AM	( 00:00:36 )
<b>III. Public Hearing</b>	<b>08:07:17 AM</b>	<b>[ 00:22:17 ]</b>
A. District Budget FY 2022-23 & Rates	08:07:17 AM	( 00:22:17 )
<b>IV. Consent Agenda**</b>	<b>08:29:34 AM</b>	<b>[ 00:01:33 ]</b>
A. Minutes: May 17, 2022 Regular Meeting**		
B. Financial Reports: May**		
C. Sewer & Water Operator's Reports**		
<i>Motion made by Peter Manka seconded by Al Malinowski. To approve the consent agenda which include the minutes, the request for operational spend, and the financial report. Unanimous approval</i>	08:29:55 AM	( 00:00:37 )
<b>V. Business Action Items</b>	<b>08:30:32 AM</b>	<b>[ 00:02:50 ]</b>
A. Approve FY 2022-23 Budget**	08:30:32 AM	( 00:00:35 )
<i>Motion made by Mike Wilczynski seconded by Peter Manka. To approve the budget as proposed with a \$200,000 increase for consulting for human resources. Unanimous approval</i>	08:31:07 AM	( 00:01:33 )

- B. District Resolution 22-03 Sewer & Water Rates for 7/1/2022\*\* 08:32:40 AM ( 00:00:14 )  
08:32:54 AM ( 00:00:28 )  
*Motion made by Dick Fast seconded by Mike Wilcynski. To approve District Resolution 22-03 Sewer & Water Rates for a 5% increase. Unanimous Vote.*

**VI. Old Business** 08:33:22 AM [ 01:31:08 ]

- A. BSOA Pond Project (Suzan Scott, BSOA Executive Director) 08:34:35 AM ( 00:48:44 )  
*Wheeler requested a flow chart, or narrative from the BSOA from 2013 and for a path forward for project completion. The Board supports contacting Deb Stevenson for an appraisal for the value of the water right, and have the District pay for half the appraisal cost. Also discussed drafting an MOU for the water line easement to new water tank parcel.* 08:59:00 AM ( 00:24:19 )
- B. Capital Improvements Plan Projects 09:23:19 AM ( 00:00:11 )
  - 1. WRRF Project Update (Scott Buecker, AE2S) 09:23:30 AM ( 00:01:24 )
    - a. Task Order 11 Reuse Booster Pumping\*\* 09:24:54 AM ( 00:10:33 )
    - b. Task Order 12 Reuse Management Plan\*\* 09:35:27 AM ( 00:07:54 )
  - 2. Mountain Village Well Exploration 09:43:21 AM ( 00:05:27 )
- C. ARPA Funding Update 09:48:48 AM ( 00:01:50 )
- D. Developments and Subdivisions 09:50:38 AM ( 00:02:43 )
- E. Employee Succession Planning 09:53:21 AM ( 00:01:20 )
- F. Legal 09:54:41 AM ( 00:09:49 )

**VII. New Business** 10:04:30 AM [ 00:12:20 ]

- A. New Developments & Subdivisions 10:04:30 AM ( 00:03:14 )
- B. Sewer & Water Connection Permits 10:07:44 AM ( 00:02:41 )
- C. General Correspondence 10:10:25 AM ( 00:06:25 )

**VIII. Next Meeting Date** 10:16:50 AM [ 00:00:35 ]

- A. Regular Meeting, Tuesday, July 19, 2022 (Tentative)

**IX. Any Other Business Which May Properly Come Before the Board**

**X. Adjournment** 10:17:25 AM [ 00:00:06 ]

*Motion made by Peter Manka seconded by Mike Wilcynski. To adjourn the meeting. Unanimous approval*

End meeting at: 10:17:31 AM

  
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Dick Fast, Secretary  
06-21-2022.min  
8/14/22