

**BIG SKY COUNTY WATER & SEWER DISTRICT**  
**Regular Meeting Minutes - Virtual Zoom Meeting - December 15, 2020**  
**WSD Community Room**

Audio file available at:

[http://bigskywatersewer.com/meetings/2020-12-15.Board Meeting Audio.mp3](http://bigskywatersewer.com/meetings/2020-12-15.Board_Meeting_Audio.mp3)

Board members present:

Mike Ducuennois (R), Dick Fast (R), Peter Manka (R), Tom Reeves (R), Bill Shropshire (R), Brian Wheeler (R) & Mike Wilcynski (R)

WSD Staff present:

Peter Bedell (R), Grant Burroughs (R), Ron Edwards (R), Marlene Kennedy (R), Jim Muscat (R), Vince Palafox (R), Jake Porter (R) & Terry Smith (R)

(A) Absent (R) Remote participation

Others present via Zoom

14066004015, Bridget Ekstrom, Christine Sundnas, Dan Blythe, Gabrielle Gasser, Gallatin River Task Force, Jana Bounds, Jon Olsen, Lynn Anne Hagar, Mace Mangold, Mark Cunnane, Matt Cope, Matt Huggins, Michael Richter, Rick (Simkins), Ryan Graf, Scott Buecker, Scott Jungwirth, Steve Johnson, Waterkeeper (UpperMissouriWaterkeeper)

	Time	Duration HH:MM:SS
<b>I. Regular Board Meeting Public Forum</b>	<b>08:02:00 AM</b>	<b>[ 00:02:14 ]</b>
A. Call Regular Meeting to Order	08:02:00 AM	( 00:00:09 )
B. Public Comment on Non-agenda Items	08:02:09 AM	( 00:00:25 )
C. Conflict of Interest Declarations	08:02:34 AM	( 00:01:40 )
<b>II. Consent Agenda**</b>	<b>08:04:14 AM</b>	<b>[ 00:04:06 ]</b>
A. Minutes: November 17, 2020, Regular Meeting		
B. Financial Report for November**		
C. Sewer & Water Operator's Reports**		
<i>Motion made by Bill Shropshire seconded by Peter Manka. Unanimous approval.</i>	08:07:53 AM	( 00:00:27 )
<b>III. Presentations</b>	<b>08:08:20 AM</b>	<b>[ 00:28:35 ]</b>
A. Gallatin County Water Quality District (Dan Blythe, GCWQD))	08:09:40 AM	( 00:22:20 )
B. Canyon Groundwater Study (Mike Richter, MT Bureau of Mines)	08:32:00 AM	( 00:04:55 )
<b>III. Business Action Items</b>	<b>08:36:55 AM</b>	<b>[ 00:32:35 ]</b>
A. Audit Report for FY 2019-2020** (MattCope, Homes & Turner)	08:37:25 AM	( 00:04:25 )
<i>Motion made by Bill Shropshire seconded by Mike Ducuennois to accept the 2019/20 audit report. Unanimous approval.</i>	08:41:50 AM	( 00:00:10 )

B. WRRF Financial Commitment Letter** (Briget Ekstrom, DA Davidson & Ryan Graf, AE2S)	08:42:00 AM ( 00:19:15 )
<i>Financial committee for WRRF project: Tom Reeves and Mike Wilcynski for financing/bonds and Mike Wilcynski &amp; Mike Duceunnois for WRRF project</i>	09:01:15 AM ( 00:06:18 )
<i>Motion made by Brian Wheeler seconded by Mike Ducennois. To authorize Ron to sign the DA Davidson engagement letter.</i>	09:07:33 AM ( 00:01:57 )
<b>IV. Old Business</b>	<b>09:09:30 AM [ 01:10:50 ]</b>
A. Capital Improvements Plan Projects	09:09:30 AM ( 00:00:00 )
1. WWTP Upgrade	09:09:30 AM ( 00:01:42 )
a) WRRF Update..... Scott Buecker, AE2S	09:11:12 AM ( 00:01:23 )
b) Bid Addenum No. 1	09:12:35 AM ( 00:26:55 )
c) Construction Engineering & Inspection Services Task No. 7 Contract**	09:39:30 AM ( 00:00:05 )
<i>Request for subcommittee (Mike W., Mike D., Ron E. &amp; Grant B.) meeting meeting before next board meeting.</i>	09:39:35 AM ( 00:04:25 )
2. Water System Capital Improvements	09:44:00 AM ( 00:00:36 )
a) Mountain Well Exploration (Mark Cunnane, Western Groundwater Services)	09:44:36 AM ( 00:28:02 )
B. Developments and Subdivisions	10:12:38 AM ( 00:02:29 )
D. Water Meter Use Customer Portal	10:15:07 AM ( 00:03:08 )
C. District Agreements	10:18:15 AM ( 00:01:35 )
E. Legal	10:19:50 AM ( 00:00:30 )
<b>V. New Business</b>	<b>10:20:20 AM [ 00:24:04 ]</b>
A. New Developments & Subdivisions	10:20:20 AM ( 00:15:18 )
B. Sewer & Water Connection Permits	10:35:38 AM ( 00:00:54 )
C. General Correspondence	10:36:32 AM ( 00:02:02 )
<b>VI. Next Meeting Date</b>	
A. Regular Meeting, Tuesday, January 19, 2020 (Tentative)	10:38:34 AM ( 00:05:50 )
<b>VII. Any Other Business Which May Properly Come Before the Board</b>	
<b>VIII. Adjournment</b>	<b>10:44:24 AM [ 00:00:20 ]</b>
<i>Motion made by Bill Shropshire seconded by Dick Fast to adjourn the meeting. Unanimous approval.</i>	
<i>End meeting at:</i>	<b>10:44:44 AM</b>

  
Dick Fast, Secretary