



BIG SKY COUNTY WATER & SEWER DISTRICT No. 363

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BOARD OF DIRECTORS – SPECIAL MEETING MINUTES

Tuesday, July 16, 2024, 8:00 AM

I. Regular Board Meeting Public Forum

A. Call Regular Meeting to Order:

1. **8:01 am Meeting was called to order by President Brain Wheeler
Brain Wheeler, Dick Fast via Zoom
Al Malinowski, Peter Manka, Mike Wilczynski, and Bill Shropshire attended in person
Jared Biggerstaff was not present
Staff present where Johnny O'Connor, Amy Sand and Terry Smith absent**

B. Public Comment on Non-agenda Items

1. **No public comment**

C. Conflict of Interest Declarations

1. **No Conflict of interest were declared**

II. Consent Agenda

A. Minutes: June 18th, 2024

B. Financial Reports: June

C. General Managers Report

1. **Discussion of the operating expenses exceeding the revenue by 770k but with a budget deficit of a million dollars this is moving in a favorable direction. Terry can fill the board in more when he returns next month. 0803 Motion made by Peter Manka, 2nd by Al Malinowski to approve consent agenda 6 aye, 0 nay, 1 absent**

III. Committee Reports

1. **No Updates will provide updates in August after legal review has been completed.**

VII. Business Action Items

1. **Authorize Executive Director to Execute BCBS Benefits Renewal**

a. **Discussion of subcommittee in agreement with proceeding 0807 Motion by Al 2nd by Peter 6 aye, 0 nay, 1 absent**

2. **Authorize Executive Director/AE2S to move forward with updated Deviation request to DEQ.**

a. **Discussion on why the District needs to go back to have a new deviation requested as explained the new WRRF has expanded the capacity of the facility, and the flow rate is lower than the current deviation. 0821 Motion made by Bill 2nd by Mike 6 aye, 0 nay, 1 absent**

3. **Approve construction Schedule extension by change order for WRRF contract per RSCI's schedule extension request.**

a. **Trent Dyksterhouse project manager RSCI explained that liquid phase start up seen some delays do to equipment issues beyond their control which has added 40 days to the schedule. The new Generator has been pushed to November and the loan was extended to the end of November of 2024. 0832 motion made by Peter 2nd by Mike to extend construction schedule 75 days 6 aye, 0 nay, 1 absent**

IV. Old Business 0832

A. Capital Improvements Plan Projects

1. Water Master Plan RFQ

Currently in negotiation with AE2S

2. WRRF Update

The bulk of my letter then transition to this describing this schedule extension request gets into our budget a little bit. We're sitting at about 340,000 to get through the rest of construction and some of that budget is for post construction warranty carrying and just helping people with warranty claims as they come up. Our budget for construction administration and construction contract administration is done with you back in 2020 where we are. We never amended it. Despite our 15-month schedule. extension requests. So, we've discussed this week, John Bryan and Adam Terry, that that 348 Wouldn't give us the same level of care that we've had today on being down there. So, we've got a spreadsheet that lays out what those hours would look like and how much that fee would be wanting to wait until the board heard their schedule extension request before we say okay, that spreadsheets Good, let's review it with your team. bringing that to you. Maybe next month. There's no rush on it. We currently bill about \$70,000 a month on the job so we have And in Ballard carries through construction, we just wouldn't have anything for post construction going on. purchase orders that have been finalized and they will be shipped here. This is just your monthly reminder that you're going to have a nice piece of equipment (dewatering equipment) out there but eventually we're going to figure out how to install basically replace your belt filter press this was a bit alternate that was not accepted with the original bid because users been offering this to control budget was not that one offset. That'll be for another day.

B. Developments and Subdivisions

1. Cold Smoke/Housing Trust 0845

David O'Connor BSHT and Cryder Bancroft LMLC presented a new housing development proposal that would build affordable housing and more apartments utilizing Housing Trust SFE's. Dick Fast asked for a break down of Housing trust SFE utilization.

C. Legal 0906

No updates

V. New Business 0908

A. New Developments & Subdivisions

B. Permits

11 permits were submitted since the last board meeting of those 7 were new construction

C. General Correspondence

VI. Next Meeting Date 0912

A. Regular Meeting, Tuesday August 20th, 2024

VII. Adjournment

9:14 am Motion was made by Mike Wilcynski and 2nd by Peter Manka to adjourn meeting. All in favor 6 aye-0 nay-1 absent